

Student-Camp Counsellor
Fitzroy Harbour Community Association

Location: Fitzroy Harbour Community Center
Reports to: Camp Coordinator
Hours of Work: 35-40
Job Code Title - Camp Counsellor
Pay – Minimum Wage

JOB SUMMARY

Camp Counsellor is responsible for building a healthy, inclusive, and vibrant atmosphere for the youth campers, as well as ensuring that the community members, have access to the buildings and ensuring the best possible client experience. Under the guidance of the Camp Coordinator, you are responsible for the delivery of recreation, arts, and sports activities for preschoolers, children, and youth during the summer camp weeks, and ensure participants have a safe and enjoyable camp experience. The programs may take place indoors and outdoors.

KEY RESPONSIBILITIES

Leads the participants through a variety of programmed activities. Practices appropriate behaviour management techniques.

Organize and lead a variety of appropriate structured recreational programs and activities for participants. Ensures appropriate behavior management techniques are followed.

Practices effective conflict resolution and problem-solving techniques.

Ensures that participant safety is a focus and practices established emergency response procedures in the event of an incident.

Liaise with parents, guardians, caregivers, volunteers and full time staff at the Center

COMPETENCIES, SKILLS AND ABILITIES

- Programming skills in crafts, sports, games, creative play, stories and music.
- Experience working with preschoolers and/or school age children and/or youth.
- Ability to follow verbal and/or written directions/procedures.
- Ability to work in a team setting or independently
- Maintain a fun and safe environment
- Excellent interpersonal communication skills
- Good organization skills
- Sound judgement
- Must be able to relate to children and be a good role model
- Must be tactful, kind and patient
- Must be calm under pressure

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- Must be creative and resourceful
- Must be reliable and trustworthy
- Must be flexible and enthusiastic

EDUCATION AND EXPERIENCE

High School Student

No related experience is required.

CERTIFICATIONS AND LICENCES

Current Standard First Aid, CPR and/or AED certificates

ACKNOWLEDGEMENT AND APPROVAL

This job description is intended to summarize the type and level of work performed by the incumbent and is not an exhaustive list of duties, responsibilities, and requirements.

Employee Section:

I have read and understand the contents of the job description and have had an opportunity to comment.

SIGNATURE: _____

NAME: _____

DATE: _____

Program Coordinator for FHCA Youth Camp:

SIGNATURE: _____

NAME: _____

DATE: _____